

11-9-2004

## 2004-05 UNOPA General Meeting Minutes, November

Follow this and additional works at: <http://digitalcommons.unl.edu/unopaminutes>

---

"2004-05 UNOPA General Meeting Minutes, November" (2004). *UNOPA Minutes*. 272.  
<http://digitalcommons.unl.edu/unopaminutes/272>

This Article is brought to you for free and open access by the UNOPA-University of Nebraska Office Professionals Association at DigitalCommons@University of Nebraska - Lincoln. It has been accepted for inclusion in UNOPA Minutes by an authorized administrator of DigitalCommons@University of Nebraska - Lincoln.

**UNOPA General Meeting Minutes**  
**November 9, 2004**  
**City Union**

**Call to Order:** The November 9th general meeting of the University of Nebraska Office Personnel Association (UNOPA) opened at noon with president Sandy Watmore presiding.

Sandy welcomed everyone to the November general meeting where UNOPA traditionally announces the Floyd S. Oldt Boss of the Year award winner and recognizes Veterans' Day. She also asked that everyone remember Brad Munn, a longtime UNOPA supporter, and University of Nebraska-Lincoln employee.

**Recording Secretary:** The minutes of the September meeting were approved as printed and e-mailed to members. The minutes of the October meeting were approved as printed and e-mailed with one correction: Linda Kaohn was the winner of the October 50/50 drawing.

**Treasurer:** Lois Erickson reported that the beginning checking balance on October 4<sup>th</sup> was \$1,589.36. Income was \$2,982.04 and expenses totaled \$241.85. The ending checking balance was \$4,329.55. The cost object balance was minus \$86.67. The CD balance remains at \$3,000.

**Corresponding Secretary:** Jeanette Fisher explained our goal for the Christmas Giving Tree - located on the east side of the room. This year UNOPA members will be giving to Fresh Start, for women trying to start over in their lives, and to St. Monica's, for women who are in treatment for drug or alcohol addiction. The stars on the tree are for the 16 residents that live at Fresh Start. St. Monica's wouldn't give specific names but gave Jeanette a list of supplies that they need. The pink ornaments are for people in the residential treatment program; the blue ornaments are for people in the outpatient program; the green ornaments are for children of residents; and the white ornaments are for baby supplies.

#### **STANDING COMMITTEES**

**Professional Growth:** Judy Anderson announced that Donna Washburn, an Aging Services ElderCare Specialist from the ElderCare Connection, will present a Caring for Aging Parents workshop on Wednesday, November 17. The event will be in the City Union from 8 a.m.-noon. Donna will also bring an Aging Services Financial Advisor and an attorney. The cost is \$10 for UNOPA members and \$15 for non-members. The workshop is open to all university employees.

**NEOPA Announcement:** Barb Homer announced that the Nebraska Educational Office Personnel Association (NEOPA) is auctioning off a weekend for two in Lincoln. The weekend includes a two-night stay at the Cornhusker Hotel, dinner at Applebees, and tickets to a movie theatre. The cost is \$3 a ticket or \$10 for 4 tickets. Barb is co-director of the NEOPA Ways and Means Committee.

**President Elect:** Becky Hastings announced that UNOPA president Sandy Watmore was named the 2004 NEOPA office professional of the year at the NEOPA fall conference in Wayne. As Nebraska's winner, she will automatically be entered in the 2005 national award. The National Association of Educational Office Professionals (NAEOP) conference will be in Tucson, AZ, next summer.

Sandy thanked everyone for their warm wishes and congratulatory e-mails and notes.

**UNOPA Notes:** Sandy reminded everyone that the deadline for UNOPA notes is the 15<sup>th</sup> of each month.

**Hospitality:** Debbie Hendricks explained that our meeting had a patriotic theme in recognition of Veterans' Day. The red, white and blue centerpieces were given to the person at each table who had a chocolate wrapped in silver. There were two patriotic candles that were given to Linda Wood and Brenda Kilgore.

The 50/50 winnings went to Peg Johnson. For the 50/50 drawing, UNOPA had the largest amount in recent history, \$143. Fifty percent went to Peg and the other 50 percent went to Kids Unlimited, a charity organization selected by president Sandy Watmore.

Debbie also announced that the December meeting will be held at the Champions Club. Due to the catering agreement that Champions has, no brown baggers will be allowed.

**Foundation:** Carol Bom announced that Doreen Wagenaar received a reimbursement for her professional growth activities. UNOPA members can get reimbursement for professional growth by applying to the Foundation Fund. The annual deadlines are October 15, January 15, and April 15<sup>th</sup>. Forms are on the UNOPA web site and available at the registration tables at most meetings.

In addition, Professional Standards Program (PSP) stipends are available for members working toward their PSP designation. Carol asked all the members involved in the PSP program to stand.

**Program:** Program Director Becky Hastings introduced guest speaker Tech Sergeant Jason Schroeder from the Nebraska Air National Guard. He is a member of the 155<sup>th</sup> security squadron and currently works as the anti-security NCO (non commissioned officer).

Jason gave a PowerPoint presentation about terrorism. The presentation reviewed the description of terrorism, and terrorists' objectives, motivation, structures and methods. He explained that the key to mitigating terrorism is education, communication to the public, and having and practicing contingency plans. He encouraged everyone to be a sensor and be alert to unusual occurrences at their homes or offices.

**Awards Program:** Helen Sexton introduced the seven nominees for the Floyd S. Oldt Boss of the Year Award. They were: Karen J. Fulton, administrative coordinator in the Criminal Justice Department; James V. Griesen, vice chancellor for Student Affairs; David J. Hansen, chairperson of the Psychology Department; Mary W. LaGrange, director of Accounting; Darrell W. Nelson, dean of the Agriculture Research Division; Linda R. Pratt, department chair and professor of the English Department; and Anthony “Tony” R. Schkade, assistant director of Registration & Records. Each nominee received a certificate of recognition.

Last year’s Boss of the Year winner, Dr. Bill Seiler, announced the winner and presented the plaque to David J. Hansen, chairperson of the Psychology Department. David expressed thanks to UNOPA and to his colleagues and co-workers.

**Adjournment:** President Sandy Watmore adjourned the meeting at 1 p.m.

Respectfully Submitted,

Kathy Schindler,  
Recording Secretary