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2012-13 UNOPA Executive Board Minutes, June

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Minutes of the
UNOPA EXECUTIVE BOARD MEETING
Tuesday, June 12, 2012, 3:00 p.m. – 4:00 p.m.
City Campus Union – Pewter Room

Outgoing

President, Cathy Robertson, called the meeting to order at 3:04 p.m.

Roll Call was taken by Mary Klucas, Recording Secretary. No quorum at roll call. Quorum established at 3:09 p.m.

MEMBERS PRESENT: Cathy Robertson, Linda Luedtke, Mary Klucas, Barb Homer, Pat Hust, Beth Zager, Debbie Hendricks, Marcy Tintera, Roddy Spangler, Jaime Long, Gretchen Walker, and Linda Ratcliffe

MEMBERS ABSENT: Lainey Bomberger, Marlee Crombie, Mari Greer, Deb Rosenau, Sara Luther, Jane Schneider and Nelvie Lienemann

AD-HOC MEMBERS PRESENT: Barbara Homer and Mary Guest

AD-HOC MEMBERS ABSENT: Tonda Humphress

APPROVAL OF BOARD MEETING MINUTES:

The minutes from the May 1, 2012, Board meeting were e-mailed to the Board. The minutes were approved as presented.

APPROVAL OF TREASURER'S REPORT:

The Treasurer's Report was emailed to the Board. It will go to the general membership for approval.

OFFICER/COMMITTEE REPORTS GIVEN:

President: Cathy Robertson

Cathy and Linda Luedtke will meet with Bill Nunez in August.

All committee annual reports are due to Cathy on June 1, 2012, with the exception of the Outreach Committee and the Treasurer.

A request has been University Communication to do an article about Lola Young being installed in July as NAEOP President for 2012-2013 at the national conference in July. Nothing has been done yet so Cathy will follow-up with Meg Lauerman.

The NEOPA reception for Lola Young will be in late July or early August. UNOPA members are strongly encouraged to support this even if you aren't a NEOPA member.

Please purge your committee notebooks prior to passing them on to the next director.

Cathy announced that she has signed a contract with UNL Parking for the Whittier Building lot for football game days this fall.

President Elect: Linda Luedtke

No report.

Recording Secretary: Mary Klucas

No report.

Corresponding Secretary: Lainey Bomberger

Absent.

Treasurer: Marlee Crombie

Absent. Cathy Robertson reported that Marlee and Jaime Long have been in contact regarding the transition.

Cathy reported that there really isn't much for options for the checking balance. CD rates aren't much different than the savings account rates. The bank has recommended moving money to the savings account. Mary Guest suggested considering moving money to the Bradley Munn Professional Growth Fund.

Roddy Spangler moved that \$1,000.00 be moved to the Bradley Munn Professional Growth Fund and that \$4,000.00 be moved to the savings account from the UNOPA checking account. The motion was seconded by Marcy Tintera. After discussion the motion was approved.

Past President: Mari Greer

Absent. Cathy Robertson will follow-up regarding the NAEOP reception.

A question was raised about the \$260 in and out listed on the Treasurer's report. Cathy will follow-up on that was well.

Awards: Barbara Homer

No report.

Bylaws: Pat Hust

No report.

Career Development: Beth Zager

Beth has processed the second Nebraska Homes Sales reimbursement request. Both scholarships awarded were used this year. It was noted that Career Development needs to keep track of any unused scholarship balance.

Renewal of the Nebraska Home Sales Scholarships has been requested but no response yet. We are supposed to know by June 30 if it will be renewed.

Career Development/PSP: Debbie Hendricks

There was one PSP recipient this year, Deb Rosenau. There is the expectation that there will be five or six on the list as recertified for May 2012.

Communication Technology: Deb Rosenau

Absent. Cathy Robertson recommended that UNOPA move to the CMS (Content Management System) for the website.

Employee Concerns: Marcy Tintera and Roddy Spangler

No report.

Hospitality: Jaime Long and Sara Luther

We are waiting for an overcharge on the last meeting to be refunded.

Membership: Gretchen Walker

No report.

Mentoring: Jane Schneider

Absent.

Nominating: Nelvie Lienemann

Absent.

Outreach Director:

Mary Klucas reported that 36 attended the summer social and played Bunco. In the end the committee ended up \$17.74 in the black.

Program: Linda Luedtke

No report.

UNOPA Notes: Linda Ratcliffe

No report.

Ways and Means: UNOPA Board

Cathy Robertson reported she has a contract for the parking lot. A committee director is still needed for next year. Cathy has provided the game times for all the games she has access to.

AD-HOC COMMITTEE REPORTS

Digital Commons: Barbara Homer and Tonda Humphress

Purge, purge, purge!

Marketing Plan: Mary Guest

Mary recommended contacting any of the students in the class for an unpaid internship to continue to work with us further. Mary will scan the report so it can be sent out to the Board.

UNFINISHED BUSINESS

UNOPA 50th Anniversary is next year. Linda Arnold and Marcy Tintera have work to put a committee together. They are looking at the even in spring 2013.

NEW BUSINESS

Mary Klucas read the motions made at the May 1, 2012, Executive Board meeting that were sent out by email for an electronic vote since there was not a quorum at that meeting.

Meeting of the 2011-2012 Executive Board adjourned at 4:01 p.m.

Respectfully Submitted,

Mary Klucas, Recording Secretary