

University of Nebraska - Lincoln

DigitalCommons@University of Nebraska - Lincoln

ALEC Committee Minutes

Agricultural Leadership, Education &
Communication Department

Spring 3-8-2013

March 8, 2013 - ALEC Faculty Meeting Minutes

Follow this and additional works at: <http://digitalcommons.unl.edu/agleccomm>

"March 8, 2013 - ALEC Faculty Meeting Minutes" (2013). *ALEC Committee Minutes*. 301.
<http://digitalcommons.unl.edu/agleccomm/301>

This Article is brought to you for free and open access by the Agricultural Leadership, Education & Communication Department at DigitalCommons@University of Nebraska - Lincoln. It has been accepted for inclusion in ALEC Committee Minutes by an authorized administrator of DigitalCommons@University of Nebraska - Lincoln.

**ALEC Faculty Meeting
Minutes
March 8, 2013**

Present: Mark Balschweid, Kathy Bennetch, Will Bird (Skype), Mary Garbacz, Lindsay Hastings, Dann Husmann, Lana Johnson, Myunghwa Kang, Matt Kreifels (Skype), Gina Matkin, Judy Nelson, Brandon Schulte, Vishal Singh, Kristen Upp, and Malika Yadgarova

Old Business

Minutes from January 17, 2013 were approved.

Evaluating ALEC GTA's and Lecturers

Terry moved – The ad hoc committee, consisting of members of the ALEC Undergraduate Curriculum Committee, consisting of Mark Balschweid, Gina Matkin and Roger Terry proceed to develop and recommend a policy for the evaluation and teaching improvement of graduate teaching assistants and lecturers; that the committee seek input and help faculty during these deliberations; that the policy be reviewed and considered for approval by the UCC; that it be implemented for the 2013-2014 academic year. Seconded by Husmann. Approved.

The purpose of the committee is to address:

- Expectations (rubric)
- Setting clear expectations
- Evaluation (rubric) and feedback
- Mentoring
- Documentation (syllabus)

Committee Documentation for ALEC Operating Guidelines- Balschweid encouraged committee chairs to give Dr. Fleming a brief description of the role of your committee – whether it's in teaching, research, extension or other for the project he is working on for the departmental operating guidelines. Also, Fleming has announced June 30th will be his last day working at the university. Development efforts for an endowed scholarship are pending for a Richard and Connie Fleming scholarship for Ag Journalism.

New Business

CASNR Academic Integrity Policy – Kang announced the CASNR Academic Integrity policy was approved Friday by the CASNR Faculty Advisory Council. Later on, it will be sent out for a faculty vote, but first discussion will start at the Unit level on how to implement a misconduct policy in each unit. The current Grading Appeals policy is found in the CASNR portion of the Undergraduate Bulletin. If you have suggestions or opinions about this proposed policy please share with Kang before the next FAC meeting on April 1.

Husmann reported that departments need to know that if a faculty member has a claim of student misconduct there's a process that's followed. Balschweid indicated the university and CASNR procedures have both said they prefer that all grievances get handled as close to the local level as possible so that's why step 1 is the student and the instructor. And, if mitigation is needed it will then go to the department head or the unit head's office and then from there it will be sent to the CASNR Dean's office, but the change is that we would have a grade appeal committee based on what the FAC has proposed.

Motion – Husmann moves that (on page one under section three) the Grade Appeals Committee to be defined as the Undergraduate Curriculum Committee in undergraduate cases and the Graduate Curriculum Committee in graduate cases. Seconded by Terry. Motion passed.

Emeriti Coffee and Social – Balschweid announced that a meeting with Emeriti faculty has been set.

ALEC Promotion & Tenure Committee – Bell reported the P & T Committee completed our review and recommendations for tenure positions and have several other activities we've been meeting on recently.

Undergraduate Curriculum Committee – Terry submitted a proposal and application for the teaching award fund for a \$350.00 webinar – The Flipped Approach to a Learner-Centered Class. This class is available to anyone who wanted to attend. Also, the DVD set is available to check out from Janice.

- Also, considering a series of brown bag sessions to share ideas about developing more courses online which Sandi Sattler Weber and others might offer sessions. Contact Matkin or Terry if you're interested.
- With other faculty from different departments about the ALEC 388 multimedia class and the direction we want to take this class.
- Other current items include a new course ALEC 136, Early Field Experience
- A similar course for AG Journalism students has been proposed, in the process of refining before we submit it a permanent number rather than 397 which is Special Topics.
- Also, Imaging and Storytelling needs a permanent number.
- Considering a proposal to change the Bachelor of Science degree In Agricultural Journalism to a Bachelors of Science degree in Public Issues Education. The ALEC UCC approved that on March 1.
- International Brown Bag – an Afghanistan Agricultural Experience with Vaughn Hammond is March 13, 2013

Graduate Committee – Matkin reported they reviewed a record number of applications to our graduate program, 24 applications: 12 to masters, 12 to doctorate. The final decisions and letters to be sent out next week.

Kreifels outlined some of the plans for this year's state FFA convention.

Faculty Advisory Committee – Kang reported the FAC has been discussing graduation and retention rates and why students spend more than 4 or 5 years to graduate as well as why they drop the major or program.