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## December 5, 2014 - ALEC Undergraduate Curriculum Committee Meeting Minutes

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## ALEC Undergraduate Curriculum Committee

### Minutes

December 5, 2014

Present: Mark Balschweid, Lloyd Bell, Karen Cannon, Lindsay Hastings; Myunghwa Kang, Eric Knoll, Gina Matkin; L.J. McElravy, Laura Snell, Jane Stentz and Roger Terry

**Motion – Matkin moved to approve the November 7, 2014 minutes as amended. Hastings seconded. Approved.**

#### Unfinished/Ongoing Business

Husmann reminded the committee that the Undergraduate Bulletin changes are due. Last CASNR Curriculum Committee meeting is December 19.

#### New Business

*Leadership and Communications minor and Leadership Entrepreneurship minor* - Hastings brought up a policy discussion regarding students taking both the Leadership and Communication minor and the Leadership and Entrepreneurship minor. A student wants to double minor. As of right now, there is no policy that says a student is not allowed to double minor in Leadership & Communication as well as Leadership & Entrepreneurship. The challenge is that if the student takes both ALEC 102 and ALEC 496 that twelve of the eighteen credits will be in both minors. There is nothing from the administration standpoint that doesn't allow students to double minor in our department. Considerable discussion followed.

**Motion – Matkin moved that the leadership faculty take the feedback received today from this group, and come back with a proposal about how to handle the overlap between Leadership and Communication and Leadership Entrepreneurship minors and whether or not we allow students to double dip so deeply between those two minors or whether ALEC should make them more distinct. Cannon seconded. Approved.**

*UCC meeting times and location next semester* - The Undergraduate Curriculum Committee will start at 10:00 – 11:15 and the Graduate Committee from 11:30 – 12:45. The Recruiting report will be moved to the beginning of the meeting to accommodate Snell.

#### Announcements/Updates

*Recruitment Update* – Snell reported this spring ALEC will have 5-7 new students and 29 students admitted in Fall: 19 Ag Ed; 6 HRTM; 4 in AESC. At the end of January 2014, 36 students were in the ALEC programs.

*Search Committee: AESC Assistant Professor* – Terry reported the short list has been approved by Human Resources and the top three candidates are coming January 12<sup>th</sup>, 13<sup>th</sup>, and 14<sup>th</sup> for interviews.

*CASNR Online Distance Advisory Team* – Matkin reported the CASNR Online Distance Advisory Team met on November 25. Mary Nimic, director of NU Online Worldwide presented some interesting facts about the barriers to good online distance education:

- Not having a federal ID number across all campuses
- Not having good resources and support for students and faculty
- New model is to offer course release to faculty for developing high quality online courses, learning new technology and offering large online classes
- Institutions are thinking beyond the 16-week model, they're doing consecutive rather than concurrent classes.
- Students like to delve deeply in for a shorter amount of time

Matkin will distribute the minutes from this meeting to all the faculty. An all-day retreat will be held in January. This Advisory Team is charged with creating a plan for CASNR to move into a systematic way towards distance and online education. McElravy mentioned on the ALEC leadership faculty are trying to move the leadership minor to completely online however, all the paperwork still has to be done in paper. The CDMA cannot be done electronically presently. Husmann mentioned they are working on getting the sub-waivers online.

*Faculty Advisory Committee* – Hastings mentioned that Balschweid represented ALEC at the meeting on Wednesday and talked about the instructional improvement plan. ALEC is one of two departments in the entire college that actually report on the instructional improvement plan. The FAC will review it and Hastings will bring it back to the UCC for comments and suggestions.

Husmann announced that degree grades are due today for graduating seniors. If you have students who are going to graduate in May 2015, they should be registered for their classes now so you can run an audit and it should up in green. Our bulletin states that those students should be cleared for graduation before the end of this term.

Balschweid informed the faculty that there's interest at the college level in trying to find out how confident people are in assessing student learning in their courses. Markwell invited Balschweid and Husmann to discuss this and later might include more ALEC faculty. In hard sciences, with a Ph.D., comes the assumption that people know how to teach and assess their teaching, which isn't always true. Matkin mentioned that the peer review of teaching project helped her, however, it's a limited resource. McElravy mentioned a teacher confidence scale that is also available.

**Matkin moved to adjourn. Seconded by Cannon. Adjourned.**