

11-6-2003

2003-04 UNOPA Board of Directors Minutes

Follow this and additional works at: <http://digitalcommons.unl.edu/unopaminutes>

"2003-04 UNOPA Board of Directors Minutes" (2003). *UNOPA Minutes*. 346.
<http://digitalcommons.unl.edu/unopaminutes/346>

This Article is brought to you for free and open access by the UNOPA-University of Nebraska Office Professionals Association at DigitalCommons@University of Nebraska - Lincoln. It has been accepted for inclusion in UNOPA Minutes by an authorized administrator of DigitalCommons@University of Nebraska - Lincoln.

**University of Nebraska Office Personnel Association (UNOPA)
Board of Directors Meeting
Minutes
November 6, 2003**

CALL TO ORDER

President Carol Bom called the Board of Directors Meeting to order at 12:00 p.m. at 1700 Y Street.

ROLL CALL

Members Present

Carol Bom, Barb Carley, Kathy Schindler, Linda Luedtke, Jan Edwards, Tricia Liedle, Betty Tutt, Susan Thomas, Betty James, Becky Hastings, Chris Cary, Jerry Schluckebier, Amy Stewart, Joan Frederick, and Sandy Watmore.

Members Absent

Jeanette Fisher, Judy Anderson, and Dora Dill.

MINUTES

The minutes from the October 7, 2003 Board of Directors meeting were approved as presented.

OFFICER REPORTS

President

Carol Bom reminded the Board Officers to look at the written responsibilities of their office and forward any changes noted to her. Carol attended the Saturday session of the NEOPA fall conference in Omaha. Twelve UNOPA members also attended the session. Carol attended the UNOPA Brown Bag on how to write a nomination, sponsored by the Professional Growth Committee. At the workshop held on November 4, there were 24 non-UNOPA members and she is following up with the UNOPA brochure, magnet and a membership form, offering to waive the membership fee if they were interested in joining.

A special Executive Board meeting was held October 24, 2003 to discuss forwarding a resolution to the Academic Planning Committee (APC) requesting UNOPA have a voting seat on the committee. A draft resolution was developed and will be discussed under unfinished business.

Carol attended a meeting with Herb Howe on October 22 and learned the dependent tuition benefit for .75 FTE employees issue is going to be revisited. The proposal to consider equal benefits for .50 FTE employees will not be considered at this time.

Carol also attended the Deans and Directors meeting on November 5, 2003 and reported there will be six open house discussion meetings in November about the NUFlex materials. There was a representative from ABS systems presenting information on the new networking capabilities of their copiers and staff was encouraged to look at this option for their departments. Carol announced that Barb Anderson, from the Entomology Department, has accepted the position of Co-Director for the Employees Concerns Committee.

President Elect

Sandy Watmore presented a draft of the program for the November 11, 2003 UNOPA meeting, featuring the Boss of the Year Award, speaker Matt Jones/Standing Bear and the drawing for the quilt.

Corresponding Secretary

Amy Stewart reporting sending lots of cards to members this last month. Amy will announce the Giving Tree project at the November meeting to the members and guests. Gifts need to be returned to the Union offices or to Amy or Tricia by the December 9th meeting.

Treasurer

Jerry Schluckebier presented the Treasurer's report and noted that some of the income from the UNOPA parking lot had been received and recorded on this report. The report also listed the budget and expenses to date by each officer or committee. The report was approved as presented.

COMMITTEE REPORTS

Awards

Becky Hastings reported there were seven (7) nominees for the Floyd S. Oldt Boss of the Year Award and the judges did an excellent job. The plaque for the winner is ready and will be presented at the November general meeting. The awards committee will meet in late November to work on the next award nominations; Floyd S. Oldt Outstanding Staff and Floyd S. Oldt Silver Pen Awards.

Foundation

Chris Cary's committee met and awarded UNOPA fund reimbursement to nine (9) members who submitted appropriate documents. The recipients will be announced at the November 11 meeting. Their stipend will be awarded through the payroll department. She also gave the board members a copy of the Foundation fund form for payroll deduction if they wish to contribute.

Hospitality

Susan Thomas announced there were 27 registrations to date for the November 11 general meeting.

Professional Growth

Tricia Liedle reported on the Professional Development Workshop held on November 4, 2003 and gave a draft copy of her report. She will be mailing "Certificate of Attendance" to participants. Of the 104 registered, 26 were non-UNOPA members. There will be some PSP brown bag sessions and a one-half day workshop is being planned for spring.

Ways and Means

Jan Edwards reported the UNOPA parking lot receipts should earn about the same amount as last year, possibly more. The last game is November 15 and she is still looking for volunteers.

UNFINISHED BUSINESS

Carol Bom shared the draft APC resolution with the President of UAAD and learned their resolution had already been presented to Dr. Perlman. The Chancellor did not support UAAD's resolution. After discussion and minor changes on our resolution the Board approved a motion to forward the UNOPA resolution to the APC. The resolution will be announced to the members by list serve.

Chancellor

NEW BUSINESS

UNOPA and UAAD will have their joint meeting on January 21, 2004. UAAD will host the meeting and provide a speaker.

The Freedom Breakfast on January 16 to celebrate Martin Luther King Day is usually represented by UNOPA. As a sponsor we can register two members for \$15 each. The Board approved the funds for the President and President Elect's participation at the breakfast.

Carol asked officers and directors to stay after the November general meeting to have a group picture taken.

Chris Cary discussed an article regarding universities and school districts joining efforts in having a degree in educational office management being recognized by institutions. She will follow up with Herb Howe.

ADJOURNMENT

The meeting was adjourned at 1:10 p.m.

Submitted by,

Joan Frederick
Recording Secretary