

University of Nebraska - Lincoln

DigitalCommons@University of Nebraska - Lincoln

---

UNOPA Minutes

UNOPA-University of Nebraska Office  
Professionals Association

---

1991

## 1991-92 UNOPA Executive Board Minutes, January

Follow this and additional works at: <http://digitalcommons.unl.edu/unopaminutes>

---

"1991-92 UNOPA Executive Board Minutes, January" (1991). *UNOPA Minutes*. 368.  
<http://digitalcommons.unl.edu/unopaminutes/368>

This Article is brought to you for free and open access by the UNOPA-University of Nebraska Office Professionals Association at DigitalCommons@University of Nebraska - Lincoln. It has been accepted for inclusion in UNOPA Minutes by an authorized administrator of DigitalCommons@University of Nebraska - Lincoln.

MINUTES OF UNOPA EXECUTIVE BOARD MEETING  
JANUARY 3, 1991

**DATE & PLACE:**

UNOPA'S Executive Board met Thursday, January 3, 1991, at 3:30p.m., in the conference room at the Reunion on City Campus.

**MEMBERS PRESENT:**

Luise Berner	Sue Drammeh	Don Freed	Sandy Lineberry
Patti Lutter	Doug Neemann	Linda Pence	Sheila Perry
Kathy Ryan	Michelle Sieber	Brenda West	Lola Young
Rhonda Zugmier	Debbie Hendricks		

**ABSENT:**

Dora Dill	Brenda Gibson	Nelvie Lienemann
Christine Steggs	DaLene Weiss	

**CALL TO ORDER:**

The meeting was called to order by President Perry.

**APPROVAL OF MINUTES:**

Linda Pence made the motion to approve the December 4, 1990, Executive Board Meeting minutes at the February, 1991 Executive meeting. Second by Don Freed. Motion carried.

**TREASURER'S REPORT:**

Treasurer, Luise Berner, presented the following report.

Beginning balance:	\$1,640.34
Income:	486.50
Expenses:	<u>295.14</u>
Ending balance:	1,831.70

Luise Berner presented a summary of expenses listed by committee. Committee chairs were asked to look them over and contact Luise regarding any discrepancies.

**AWARDS:**

Lola Young distributed the old and the new descriptions of the Silver Pen Award. She has lined up the judges for the Rose Frolik Award and will start lining up judges for the Silver Pen.

**EMPLOYEE CONCERNS: (See Attached)**

Sick Leave Bank: Kathy Ryan reported that her committee will be meeting with a group from UAAD to discuss this proposal.

Forum: Kathy's committee <sup>met</sup> and discussed the topics brought up <sup>during</sup> at the Forums. They prioritized the items UNOPA can work on and forwarded the other items to the proper areas of the University.

Disability Insurance: Kathy has received several calls regarding employees getting turned down or having problems with their insurance. She wants us to encourage those having difficulties to contact, Greg Clayton, John Russell and/or the Chancellor.

Sheila Perry announced that DaLene Wiess has resigned from her position as Co-director of the Employee Concerns Committee effective immediately. President-Elect Sandy Lineberry and Kathy Ryan, Employee Concerns Director, will get together to come up with a new Co-director. Luise Berner made the motion that we accept DaLene Wiess' resignation effective January 3, 1991. Second by Sandy Lineberry. Motion carried.

**HOSPITALITY:**

To date, Michelle has received 52 paid reservations and 64 brown bag luncheon reservations for the January general meeting. At the January general meeting the tables will be color coded with balloons to help "mingle" the group.

**MEMBERSHIP:**

No report.

**NOMINATING:**

The nominating committee will be sending out a letter during the first part of February asking for nominations for the next year. The deadline will be the end of February. If you have any changes to the "job description" for each nomination, please contact Debbie Hendricks.

Debbie will put an announcement in the Scarlet asking for supervisors to be supportive of a nomination and for their support if that employee is elected.

**PROFESSIONAL GROWTH:**

Dora Dill was absent. In her absence President Perry gave the following report. The PSP plaques will not be ready for the January meeting. Sandy Lineberry made the motion that the PSP plaques be presented to the recipients at the April general meeting. Second by Patti Lutter. Motion carried. The workshop topics committee will get together next week to work on the upcoming workshops. The plan is to have a workshop in January or early February and another workshop sometime in the spring.

**PUBLICITY:**

No report. Nelvie Linemann was absent.

**PROGRAM:**

Maxine Moul, Lt. Governor-Elect, will be the speaker for the January general meeting. Clarice Orr has indicated that she will not be making her presentation at this time. However, she would like to speak at a later date.

**SALARY ISSUES:**

Don Freed reported that his committee will be meeting several times over the next few weeks to prepare for the upcoming Legislative session. He will be attending the University Budget Hearing with the Legislature in the near future. He will try to get salary data from Kearney State, UNO and UNMC.

**UNOPA NOTES:**

The deadline is January 15, 1991.

**WAYS AND MEANS:**

This committee mailed out 2,500 raffle tickets. If anyone wishes to sell more tickets, please contact Brenda West as she still has a few left. The deadline for returning the money and raffle tickets is January 31, 1991.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

Sue Drammeh asked that anyone who is planning on going to the Central Area conference, to be held in Des Moines, Iowa on February 9, 1991, to let her know. She is trying to make some of the hotel reservations. Linda Pence will discuss this at the January general meeting.

Sue Drammeh made a motion that President Perry write a letter to the Interim Chancellor requesting that the Chancellor's office pay 1/2 of the registration fee, just like that office does for the PSI conference. Second by Linda Pence. Motion carried.

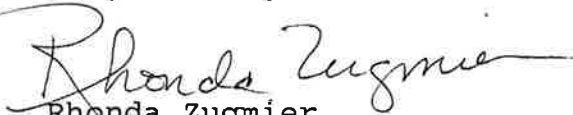
**ANNOUNCEMENTS:**

Linda Pence encourages anyone enrolled in TIAA/CREF to make sure you look over your forms carefully. Some of the forms have left off the University's contribution to your retirement. Kathy Ryan informed the Board that ~~their~~<sup>there</sup> will be a workshop sometime in the spring regarding TIAA/CREF and retirement.

Don Freed announced that as of December 20, 1990, he has completed all his course work for his Ph.D. Now he will be busy working on his dissertation.

Meeting adjourned at 4:35p.m.

Respectfully submitted,



Rhonda Zugmier  
Recording Secretary