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ADE Treasurer's Report

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ADE Treasurer's Report

Fiscal Year, 1 September 2001–31 August 2002

The finances of the Association for Documentary Editing are sound. There has been an increase in the general budget of \$7,401, a gain of 14 percent for the year, giving us unrestricted assets totaling \$60,082. A portion of this increase is due to an overage of \$1,535 from the 2001 annual conference in Raleigh. Most of the increase, however, is due to the generous contributions of our members who renewed their memberships at higher levels or made contributions to the association. We can thank our members for their generosity, which makes possible a sound financial situation. Moreover, in spite of the fact that the association acquired less money during the fiscal year than budgeted as income, about \$3,400 less, a number of expense budget categories came in substantially under budget and helped offset a potential deficit.

The finances of the Association for Documentary Editing are secure. Our moneys are held in Wells Fargo bank, from which we receive regular statements. The treasurer was able to carry on with the association's business even while spending six months in Montana where Wells Fargo has a number of locations. The association's accounts have balanced perfectly with every statement during the present fiscal year. The accounting procedures are performed on the latest edition of Quicken and backed up in two separate ways.

Let me make a few comments about future prospects for our finances. Presently a portion of our money is invested in a CD account drawing 1.56 percent interest. When this CD matures in December, we are not likely to receive any better return on our money. However, given our present adequate resources, the generous contributions of members, and the continued careful management of the funds, we should have no problem meeting our normal financial functions. The Boyd and Boydston funds are also well-provided for and fully capable of paying the prizes under their respective award provisions.

Again, I'm happy to speak to the details of the report, either now or during the course of the conference.

—Gary Moulton, ADE Treasurer

ADE Treasurer's Report Fiscal Year, September 1, 2001–August 31, 2002

Income	2000–2001 actual	2001–2002 budget	2001–2002 actual
Due	\$ 9980	\$ 12,500	\$ 10,268
Contributions	4,330	1,000	1,166
Conferences	12,579	12,500	12,310
<i>Documentary Editing</i>	984	1,000	905
Book sales	129	250	112
Interest	1,371	1,200	537
Miscellaneous	<u>2,964</u>	<u>250</u>	<u>0</u>
Totals	\$ 32,337	\$ 28,700	\$ 25,298

Expenses	2000-2001 actual	2001-2002 budget	2001-2002 actual
Conferences	\$ 12,553	\$12,500	\$ 8,153
<i>Documentary Editing</i>	5,716	6,250	3,025
Membership directory	1,286	1,200	1,692
Federal Policy Committee	0	350	0
Natl Coordinating Committee	1,500	1,500	1,500
Natl Humanities Alliance	2,000	2,000	2,000
Butterfield Award	500	500	500
Book purchases/postage	0	250	0
Website Committee	0	2,500	0
Office supplies/postage	1,157	1,200	702
Award plaques	117	150	195
Audit	920	0	0
Miscellaneous	0	300	129
Totals	<u>\$ 25,749</u>	<u>\$ 28,700</u>	<u>\$ 17,896</u>

FY 2001-02 overage, \$7,402

Assets (non-restricted)*

Date	Checking	Savings	CDs	Total
August 31, 2001	\$1,572	\$30,568	\$20,541	\$ 52,681
August 31, 2002	2,712	31,503	25,867	60,082

FY 2000-2001 to FY 2001-02 increase, \$ 7,401

*Restricted assets include the Boyd and Boydston funds (\$18,451 + 6,344 = \$24,785); see separate page.

**ADE Proposed Budget
Fiscal Year, September 1, 2002-August 31, 2003**

Income		Expenses	
Dues	\$ 10,500	Conferences	\$ 12,500
Contributions (current and residual)	2,250	<i>Documentary Editing</i>	5,000
Conferences	12,500	Membership directory	1,500
<i>Documentary Editing</i>	1,000	Federal Policy Committee	250
Book sales	100	National Coordinating Committee	1,500
Interest	500	National Humanities Alliance	2,000
Miscellaneous	250	Butterfield Award	750
Total	<u>\$ 27,100</u>	Book purchases/postage	100
		Website Committee	0
		Travel grants	2,500
		Office supplies/postage	800
		Award plaques	200
		Miscellaneous	0
		Total	<u>\$ 27,100</u>