

1939

EC5590 Helpful Hints for the Club President

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1939

Nebraska
COOPERATIVE EXTENSION WORK
IN AGRICULTURE AND HOME ECONOMICS

Extension
Circular
5590

U. of N. Agr. College & U. S. Dept. of Agr. Cooperating
W. H. Brokaw, Director, Lincoln

HELPFUL HINTS FOR THE CLUB PRESIDENT

LEADERS PREFERRED

1. The boss drives his men; the leader coaches them.
2. The boss depends upon authority; the leader on good will.
3. The boss inspires fear; the leader inspires enthusiasm.
4. The boss says "I"; the leader says "We."
5. The boss assigns the tasks; the leader sets the pace.
6. The boss says "Get here on time;" the leader gets there ahead of time.
7. The boss fixes the blame for the breakdown; the leader fixes the breakdown.
8. The boss knows how it is done; the leader shows how.
9. The boss makes work a drudgery; the leader makes it a game.
10. The boss says "Go;" the leader says "Let's go."

--Selected and presented by A. B. Graham

To the Club President

You were chosen by your club to serve as its president. Your club members have bestowed upon you the greatest honor which they can confer. Their hope is that while serving them in pursuing the duties of your office, your own living will there by be enriched. Much of the achievement of sustained interest and regular attendance on the part of the club members will be due to your efforts.

There is satisfaction in that kind of leadership which achieves results. A club president may find unlimited opportunity for community service thru her club organization. The quality of community achievement will depend very largely upon her vision and the inspiration she is able to radiate to others. A club year full of rich experiences will bring its own reward in terms of personal growth and satisfaction. May your club year bring you this kind of satisfaction.

Are you a Good President?

There are certain qualifications which are desirable for a club president to have. The quotation "Leaders Preferred" emphasizes the difference between a good president and a poor one. Certain personal qualifications are assets when working with people. Are you a leader or a boss?

Self check on some desirable qualifications:

	<u>Yes</u>	<u>No</u>
Do you like to work with people? - - - - -	_____	_____
Do you inspire others to give their best efforts? - - - - -	_____	_____
Do you have a sense of humor? - - - - -	_____	_____
Do you exercise self control? - - - - -	_____	_____
Are you a good organizer? - - - - -	_____	_____
Do you set a good example in homemaking practices? - - - - -	_____	_____
Are you tactful? - - - - -	_____	_____
Can you conduct an orderly business meeting? - - - - -	_____	_____
Do you attend club meetings regularly and punctually? - - - - -	_____	_____
Do you encourage club members to state their viewpoints? - - - - -	_____	_____
Are you able to delegate many duties to club members? - - - - -	_____	_____

Club Management

Successful club meetings depend largely on attitudes created and maintained. The "give and take" spirit of a club can be developed thru understanding and tact on the part of the club officers. However, a well planned club meeting often has unexpected situations and the president needs to rise to the occasion.

WHAT WOULD YOU DO:

1. Mrs. J _____ attended the state council meeting and expects to give a report to her club. Should she be asked previous to the meeting and instructed regarding the amount of time she may have? She has a soft voice which doesn't carry well. How would you plan arrangements so that the entire club could hear her? She has pictures and program material. Is it advisable for her to pass them around before she talks, while she is talking or after she has finished talking?

2. Mrs. K_____ has a new daughter and has not been to the club meeting for some time. She arrives late and the project leaders are demonstrating the lesson. Should the leaders continue or should they stop and let all admire the new baby?
3. The club is meeting with Mrs. L_____ who is a fastidious housekeeper. A number of the chairs arranged by the hostess face a glaring light. The club president knows the importance of comfortable physical arrangements for a successful club meeting. Should she leave the arrangements of her hostess or should she pull down the shades, turn the chairs to a different angle and move a table, making it more convenient for the leaders' materials.
4. The president is concerned about the next club meeting. There is much business and also a long demonstration lesson. How can she plan the club meeting so there will be time for both?
5. During the business meeting a lengthy discussion on a motion took place. Someone said "Question" and the president immediately stated, "You have all heard the motion, those in favor say "aye". Was this good parliamentary procedure or should she have restated the motion?
6. It is rather a stormy day in January. The meeting has been called for 1:30 p.m. When this time arrives three of the club members whom they are quite sure are coming, have not yet arrived. If the meeting is called to order, they will miss part of it. If the meeting is delayed either the project leaders will be crowded for time or the members will not reach home much before dark. What would you do? How can club members be encouraged to attend meetings promptly?
7. The project leaders are disturbed by a noisy private conversation going on during their demonstration. What may be done to prevent situations of this kind? When they do occur what can be done to stop them?
8. The Eat-a-Lot Club feel that their members would not come if they did not serve refreshments. Is this a general attitude in all clubs? If refreshments are served, what plans may be made so that the hostess will not need to spend the afternoon in the kitchen and miss the lesson?
9. The Young Mother's Club as the name implies, is composed of younger mothers who average two pre-school children each. Some of them have no one with whom to leave the children so they bring them to club. With an attendance of six or ten small children unaccustomed to playing together, the club meeting is frequently interrupted. What suggestions can be given to the club president to help this situation.
10. The county and group chairmen would like to visit the clubs within their community. They hesitate to just go. What is the courteous thing for the club to do?
11. The WannaDoit Club members "don't want to" when it comes time for them to share club responsibilities. How can members be interested in taking turns being club officers and serving on committees?
12. Project Leader A comes to the president regarding the cost of lesson materials such as paper for patterns and food materials consumed by the members. Who should assume this expense? How has your club met its financial problems?

OUR CREED

I BELIEVE that the home should be attractive both inside and out;
I BELIEVE that it should be convenient, orderly, and healthful;
I BELIEVE that it should be financially sound;
I BELIEVE that it should be stimulating to mental, moral, and
spiritual growth; and
I BELIEVE that its family relationship should be governed by
tolerance, respect, and affection, with each member expressing
his individuality adequately but considerately while at the
same time he shares fairly and willingly in the responsibilities
of home and community.
SUCH IS THE IDEAL HOME, to the creation of which it is my study to
my God, my country, and my family to devote my life as a
homemaker.

Licking County Homemakers - Ohio

AIMS FOR HOME DEMONSTRATION PROJECT CLUBS

--Adapted from the Missouri Manual for Neighborhood Club Women

1. To be an active, working, doing club, and not a passive club that meets, gossips, sews and listens.
2. To make a determined effort to interest all women in the community in the work and good times of the club.
3. To carry on a home economics program, which will help members with their home-making problems and give them a vision of the importance of their task.
4. To complete at least one organized home economics extension project, and supplement it with discussions, debates, demonstrations, exhibits, and talks given by members at the regular club meetings.
5. To develop interest in the cultural phases of homemaking through a study of art, music, and reading in the home.
6. To help make the community a happy, neighborly, stimulating place where intelligent, progressive people will be glad to live.
7. To send a delegate to Farm and Home Week (Organized Agriculture), if possible.
8. To help spread the work to other communities.
9. To cooperate with other clubs in securing and maintaining a county home demonstration agent.
10. To do each year some definite piece of work that will make the community a more satisfying place in which to live.
11. To develop women by encouraging each one to take part in the meetings and by serving her turn as an officer.
12. To make the community a better place for boys and girls by providing opportunities for recreation and educational advantages.
13. To sponsor 4-H Club work.
14. To reach a helping hand to neighbors who need it and to others in misfortune.