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March 2004 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, March 12, 2004
12:00-2:30 p.m.
311 Ag Hall

Present: Barbuto, Barrett, Fairchild, Fritz, Husmann, James, King, Moody, Wheeler

Fritz called the staff meeting to order at 1:30 p.m. King moved and Husmann seconded approval of the minutes of the February 13, 2004, staff meeting. Motion passed.

Fritz distributed department budget information. We are spending more money on undergraduate student recruitment. Since this is a high priority for IANR and CASNR, we need to concentrate on recruitment at the current time.

The deadline for submission of newsletter articles is rapidly approaching. Please send your articles by e-mail to Barbara Rietsch. The plan is to have the newsletter out by April 1.

Everyone is encouraged to please complete the Gallup survey.

Fritz discussed her evaluation. The comments were very generous. Her meeting with the P&T Committee had to be postponed and will be rescheduled soon.

Fritz also told the group about the Departmental Planning Session with the IANR Administration and Deans on February 24. It was a very positive discussion.

The Advisory Council meeting will be held on Thursday, March 25. Portions of Dr. Lowell Catlett's presentation ("New Frontiers that Change Everything") from the Governor's Conference on March 4 will be shown at the meeting.

Announcements - Faculty should be completing the IRB training on-line as soon as possible.

Meeting adjourned at 2:20 p.m.

Submitted by Betty James
March 15, 2004