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December 2006 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, December 15, 2006
311 Ag Hall

Present: Barrett, Baumert, Bell, Fairchild, Fleming, Gifford, Husmann, James, Kalkowski, King, Matkin, Phipps, Sattler Weber, Wheeler. Barbuto (by phone)

Wheeler called the staff meeting to order at 10:00 a.m.

Approval of Minutes – Matkin made a motion to approve the minutes of the November 17, 2006, staff meeting. Fairchild seconded.

Graduate Student Association Update – Gifford reported there was a wonderful turnout for the holiday get-together at Wheeler's house on Friday, December 8th. Lots of food and a good time was had by all.

Promotion and Tenure Committee – Barrett reported that all reviews have been completed by the P&T Committee for this year for promotion and continuing appointments.

Undergraduate Curriculum Committee – Bell reported there will be an Undergraduate Faculty Retreat on the afternoon of Thursday, December 21, beginning with lunch. Please give agenda items to Ellis by December 19th. More details will be available next week.

Graduate Education and Research Committee – King reported the Graduate Bulletin revision will be ongoing and on-line. Let King know about any graduate course issues.

CASNR Curriculum Committee – Barrett presented the proposals for Achievement-Centered Education (ACE) General Education at UNL: 1) Institutional Objectives and Learning Outcomes and 2) Structural Criteria. Barrett made a motion to approve the proposals. King seconded. Discussion. Motion passed.

Faculty Advisory Council – Barbuto reported that Ellis attended the meeting for Barbuto. No decision actions were made other than the minutes.

Academic Senate – King reported that Mary Beck has taken a job at Clemson University and will be leaving UNL early next semester.

Mayo and Moser – Z.B. Mayo and Dan Moser came to discuss news items from AgLEC. Since the magazine, *Research Nebraska*, ceased publication in July 2005, they are looking for ideas on how to get the stories about IANR research out to the public. Communications and Information Technology (CIT) provides news and information from IANR to the news media in Nebraska. Send an e-mail to Dan Moser (dmoser3@unl.edu) or give him a call at 472-3007 with story ideas.

CASNR Recruitment, Retention & Planning Committee – Matkin reported the committee didn't meet this month. Baumert reported that more recruitment letters have been sent out from AgLEC. This was a more personal letter to potential students. Some holiday postcards were also sent out.

Gallup Goals – King reported on the goals that were developed from the results of our Gallup survey. Please send any additional ideas to King or James as soon as possible.

Advisory Council Update – Fleming reported that Bud Stolzenburg has retired as of December 1, 2006. Decisions for new members of the Advisory Council will be made in January.

Budget Update – Wheeler presented budget information through November 30. We are slightly ahead on spending for the year.

Tourism/Marketing Position – Barbuto reported the search committee met in November. We currently have six applicants. The search committee will be meeting on January 11 and 12 to screen and discuss the applicants.

Evaluation Process – Faculty evaluation forms are due in IANR Finance and Personnel today.

Announcements – Wheeler announced that Sandi Sattler Weber will continue to work with the Dialogue Across Nebraska (DAN) program in Rural Initiative and she will teach one course for AgLEC next semester.

Meeting adjourned at 11:30 a.m.

Next staff meeting will be **Friday, January 26, 2007 – 10:00 a.m.**

Submitted by Betty James
December 20, 2006