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April 2008 - Staff Meeting Minutes

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Department of Agricultural Leadership, Education and Communication
Staff Meeting Minutes
Friday, April 18, 2008
311 Ag Hall

Present: Barbuto, Barrett, Bell, Ellis, Fleming, Gifford, Harding, Hart, Husmann, James, King, Kraft, Latta, Matkin, Pennisi, Phipps, Smola, Story, Wheeler

Wheeler called the staff meeting to order at 10:05 a.m.

Approval of Minutes – Barrett moved to approve the minutes of the March 14, 2008, staff meeting. Ellis seconded. Motion passed.

Good News/Announcements – Several good news announcements were made.

Undergraduate Curriculum Committee – Husmann reported that ALEC 134 is being revamped for Fall 2009. ALEC 305 will be used for HRTM students also.

Graduate Education and Research Committee – King reported we are in the process of completing graduate students admissions. A meeting to discuss assistantships for fall will be held this afternoon. The Graduate Bulletin is only on-line now. The Master of Ag has been renamed to Master of Applied Science.

Outreach Committee – no report.

Faculty Advisory Council – Barbuto reported Chancellor Perlman is requesting that faculty participate more in commencement. One complementary robe is available to each department for faculty use. Faculty can also attend the CASNR reception on Friday afternoon and the CASNR breakfast on Saturday morning before graduation to interact with our graduates and their families.

Department Searches – Husmann reported two candidates have been forwarded as acceptable to John Owens for the department head position. Ellis reported there are now four qualified candidates for the Lecturer position. These applications will be reviewed next week.

ACE General Education – Bell reported June 2nd is the deadline for initial course submission for consideration of ACE certification. Faculty can submit any courses currently approved in the bulletin. The form is available online.

Advisory Council Meeting – Fleming thanked all who attended and participated in the meeting on April 16. The next proposed date is Wednesday, November 5th – mark your calendars. A suggestion for the next meeting is to allow more time for questions. The use of the students was received well. The Industrial Education program should be presented at the next Advisory Council meeting.

Graduate Student Association (GSA) – Story reported that she is the new president of GSA so she attended the Advisory Council meeting. A gathering for lunch is scheduled for Friday, May 2, at YiaYia's downtown.

Student Recruitment – Smola reported the CASNR Graduation Reception will be held on Friday, May 9 at the East Campus Union. Six students are graduating from AgLEC. We have 42 new admissions (freshman/new transfers) for fall. Smola will be attending a Career Fair in Kearney on Wednesday, and a newsletter and new brochures are being prepared.

Budget Update – Wheeler distributed the budget information. We are on the way to spending this year's budget. There will be no further year-end dollars available.

Wheeler Retirement Events – Matkin announced plans are being made for a retirement reception for Wheeler at the East Campus Union. A dinner is also being planned.

Announcements – Barbuto announced the Jim Hammerman will be here May 4-6 to lead the SOI workshop.

Meeting adjourned at 10:55 a.m. Next staff meeting will be May 16 at 10:00 a.m.

Submitted by Betty James
April 28, 2008