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POD Network Conference Materials

Professional and Organizational Development  
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1987

## Registration and Pre-Conference Materials

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# NETWORK

PROFESSIONAL AND ORGANIZATIONAL DEVELOPMENT NETWORK IN HIGHER EDUCATION

September 23, 1987

Howdy POD Registrants,

Well, the POD Conference is just around the corner and I want to make sure I have all of your registration and travel information correct. I don't want to leave anyone stranded at the airport in San Antonio!

Please check the attached computer print-out of your registration and travel data and let me know immediately if any corrections need to be made. Remember, if you want to ride one of the buses between San Antonio and Kerrville, I need to know **when you will be arriving/departing** and **which bus(es) you wish to ride**. (And, if you have not paid your transportation fee please send me \$7.00.)

From SA Airport to Kerrville

From Kerrville to SA Airport

Wed. - October 14

Thurs. - October 15

Sunday - October 18

3:00 p.m.

5:00 p.m.

1:00 p.m.

3:00 p.m.

5:00 p.m.

12:00 noon

1:00 p.m.

2:00 p.m.

I have enclosed a layout of the San Antonio Airport for your information. Those of you who plan to ride the bus to Kerrville, please **MEET US IN TERMINAL 2** by the baggage claim area (the place marked on your map with a large star).

**You must pre-pay and let me know which bus(es) you plan to ride!**

(If I don't get this information, you are on your own!!)

*(on or before Oct. 7)*

It looks like we are going to have a great group attending the conference, some exciting sessions, and some equally exciting recreation opportunities.

Looking forward to seeing ya'll in October!

Sincerely,

Karron G. Lewis, Ph.D.  
1987 POD Conference Coordinator

Center for Teaching Effectiveness  
Main Building 2200  
The University of Texas at Austin  
Austin, TX 78712-1111  
(512) 471-1488

# CONFERENCE REGISTRATION FORM

## POD 1987 ANNUAL CONFERENCE

"The Inn of the Hills", Kerrville, Texas  
October 15-18, 1987

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

INSTITUTION/ORGANIZATION \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE/PROV. \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE: BUSINESS (\_\_\_\_) \_\_\_\_\_ HOME (\_\_\_\_) \_\_\_\_\_

### REGISTRATION FEES

<b>Super Saver</b>	-- member	✓ \$60.00
paid before July 15th	non-member	90.00
	student	25.00

<b>Regular</b>	-- member	\$75.00
paid after July 15	non-member	105.00
	student	35.00

Registration fee: \_\_\_\_\_

Ground Transportation fee: \_\_\_\_\_  
(see reverse side of this form for information)

Pre-Conference Workshop fee: \_\_\_\_\_  
(see reverse side of this form for registration form and fee information)

### 1987-88 POD MEMBERSHIP

Individual Membership	✓ \$25.00
Institutional Membership (Five members)	100.00
Student Membership	15.00
Non-member (Registration Fees include one year's membership)	

Membership Dues: \_\_\_\_\_

TOTAL ENCLOSED: \_\_\_\_\_

Make checks (U.S. currency, please) payable to POD NETWORK and mail to:

Karron G. Lewis  
Center for Teaching Effectiveness  
Main Building 2200  
The University of Texas at Austin  
Austin, TX 78712-1111

(See reverse side for **Ground  
Transportation** reservations.)

## GROUND TRANSPORTATION

There will be chartered buses running from the San Antonio Airport to "The Inn of the Hills" in Kerrville.

Reservations for bus transportation must be received no later than **September 15, 1987**. The cost is **\$7.00 (round trip)**.

**Yes, I will need bus transportation on--**

From SA Airport to Kerrville

From Kerrville to SA Airport

Wed.-October 14

Thurs.-October 15

Sunday - October 18

3:00 p.m.

1:00 p.m.

1:00 p.m.

5:00 p.m.

3:00 p.m.

2:00 p.m.

5:00 p.m.

Arrival time \_\_\_\_\_

Departure time \_\_\_\_\_

Carrier \_\_\_\_\_

Carrier \_\_\_\_\_

Flight No. \_\_\_\_\_

Flight No. \_\_\_\_\_

**No, I will arrange my own ground transportation.**

\*\*\*\*\*

## ROOM SHARING INFORMATION

If you want POD to arrange room sharing for you, complete below and return by  
**SEPTEMBER 15.**

I want to share a room with (name) \_\_\_\_\_

I want to share a room. Please find me a roommate.

smoker

male

non-smoker

female

(Remember, you must fill out the HOTEL RESERVATION FORM and send it directly to "The Inn of the Hills" along with one night's deposit in order to reserve your room. This form is only for assigning and keeping track of roommate information.)

\*\*\*\*\*

### Pre-Conference Workshop Registration

(See Workshop Descriptions on next page)

Please reserve a place for me in.....

\_\_\_\_\_ Innovations in Team Building (\$20.00)

\_\_\_\_\_ Personalizing the Learning Climate (\$20.00)

\_\_\_\_\_ Federal Funding for Faculty Development (\$20.00)

Please add the **workshop fee** in the appropriate space on the front of this form.

## PRE-CONFERENCE WORKSHOPS

Thursday, October 14, 1987 (9:00 a.m. - 4:00 p.m.)

"The Inn of the Hills", Kerrville, Texas

This year, we are pleased to sponsor three pre-conference workshops: "Innovations in Team-Building", "Personalizing the Learning Climate" and "Federal Funding for Faculty Development". All three workshops look great and promise to provide a lot of practical ideas, sharing, skill development, and fun to boot! These pre-conference sessions will run simultaneously beginning at 9:00 a.m. and concluding by 4:00 p.m. on Thursday. (That will give you some time to mingle and do a little networking prior to the opening conference events.) The registration fee is **\$20.00** for one workshop.

**Innovations in Team Building**, a carefully structured session, will include discussion, role-play, and information sharing in addition to presentations by both of the facilitators. A key part of the workshop will be a slide presentation which highlights innovations from the eighties on team building strategies that really work in settings from the single campus setting to the multi-campus urban setting.

*Workshop Leaders: Pamela Buckley and Jackie Stone, Houston, TX.*

**Personalizing the Learning Climate** will present a personalized approach to the creating and management of a positive climate for learning on any educational campus. Participants will be introduced to four "sub-systems": Environment for Learning; Nonpunitive Philosophy of Learning; Calendars for Learning; and Provision for Relization of Self-Concept. The clinical techniques and instruments employed will be designed for you to carry back and use on your own campus. Emphasis will be placed on the importance of certain psychological traits to teaching and learning and to management and leadership styles. --- The objectives of the workshop are three-fold: 1) To improve participants' abilities to personalize the learning climate; 2) To enhance participants' skills and techniques in managing the teaching-learning process; 3) To increase participants' self-understanding in their roles as educators. Participants will complete a short version of the Myers-Briggs Type Indicator Instrument. Then, an in-depth analysis of your Jungian psychological traits (i.e., personality) will be provided.

*Workshop Leader: Dayton Y. Roberts, Texas Tech University*

**Federal Funding for Faculty Development** has a two-fold purpose: to provide POD members with information that will (1) help them write more competitive grant proposals and (2) make them more effective resource people for the faculty and administrators with whom they interact. Workshop participants will be given (1) an overview of federal funding opportunities for faculty development (What are the programs? What kinds of projects do they tend to fund? What are the award ratios?), (2) the steps to competitive grant proposal writing (from preliminary contacts with program officers to resubmission of unsuccessful proposals), (3) ways to recognize the incentives and disincentives in place at one's institution relative to sponsored programs, and (4) an overview of the services one's sponsored research office can (should) provide (computerized searches, a faculty profile data base, newsletters, a grant writing manual, budget preparation, duplicating and mailing of proposals, etc.). Then participants will have an opportunity to critique some unsuccessful proposals and, time permitting, the workshop leader will be available for individual consultation.

*Workshop leader: Virginia Thorndike Hules, Office of Government Resources, Tufts University*

THE POD NETWORK TWELFTH ANNUAL CONFERENCE  
FOSTERING INNOVATIONS IN THE CLASSROOM  
October 15-18, 1987  
The Inn of the Hills, Kerrville, Texas

RESPONSE FORM  
FOR  
MATERIALS EXCHANGE ROOM

At the October, 1987, Conference, a Materials Exchange Room will be available for all participants. If you have materials you plan to bring with you to Texas, please indicate below the title and the price if there is a charge.

Return the completed form to:

Ann F. Lucas, Director  
Office of Professional and Organizational Development  
Fairleigh Dickinson University  
1000 River Road  
Teaneck, N.J. 07666

If possible, please forward a sample copy with the completed form.

TITLE/CATEGORY	PRICE	NO CHARGE

Should supplies be exhausted at the Conference or should it be necessary to order the information, please list below the name of the contact person, the institution and the complete mailing address.

CONTACT PERSON: \_\_\_\_\_  
INSTITUTION: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_

If you are bringing only one copy of your materials with you to the Conference, please be certain to mark that copy "SAMPLE COPY: DO NOT REMOVE".

Complete and return this form no later than September 1, 1987.